

Template transfer letter for HCPs to complete

A transfer summary letter is a useful tool to record information about your diabetes, the results of any tests you've had, the treatment you've received and what follow-up you need. Ask your doctor or nurse to complete this before you leave for university. A paper copy will be given to you and you can then hand this to your new GP at university. This will give them important information quickly, while they're waiting for your health records to arrive.

Name: _____

NHS number: _____

Date of birth: _____

Contact information/address: _____

Family contact: _____

Home GP details: _____

Diabetes nurse details: _____

Consultant details: _____

Key transition worker details: _____

Diagnosis date: _____

Insulin regimen and prescriptions: _____

Pump regimen and prescriptions: _____

Date of last review: _____

Next diabetes clinic appointment due: _____

Number of clinic appointments (3-month/6-month/annual): _____

Date of last eye screening test: _____

Date next eye screening test due: _____

Date of last HbA1c: _____

Test results: _____

Other medical conditions/allergies/relevant information: _____

Contact details of specialist team for further information: _____

Date form completed: _____